



Parent Volunteer Handbook 2017

Thank you for committing to be a part of your child's education at The First Tee of Greater Seattle. The following guidelines will ensure the best experience for you, your child, and the program as a whole. Please read, endorse, and return to the chapter office.

1. All adult volunteers (including parents) must fill out a **Volunteer Application form**. The approval process can take up to 7 days, so please submit forms at least one week prior to the day you plan to begin volunteering.
2. Parent Volunteers are given the role of **Assistant Coach** during class, report to the Head Coach(es), and work directly with Staff, Assistants, Volunteers, Interns, and members of the *coach support team*.
3. Parent Volunteers should arrive at least 15 minutes prior to class to meet with the coach support team, review the lesson plan, and prepare the learning environment for the start of class.
4. Parent Volunteers will take an active role in the class, and instruct within the context of the daily curriculum to the best of their ability. Introduction of supplementary golf knowledge and personal history is welcome, provided that it is congruent with the lesson and is positive and appropriate in nature.
5. All Parent Volunteers are asked to give **equal attention to all participants** in the class. At times, Parent Volunteers may be assigned to a small group which does not include their child. If this poses a challenge or if special needs have been predetermined, please communicate your circumstance with the Head Coach(es) and proper arrangements will be made.
6. All Parent Volunteers are asked to *reinforce the daily curriculum*, and in a manner congruent with The First Tee's coaching philosophy. We foster interpersonal, self-management, goal-setting and resiliency skills, and we do so in a mastery-driven and youth-centered environment. More information can be provided for you about our coaching philosophy, but in practice we ensure that our players are learning through self-exploration and active participation in the lesson plan. As coaches we are there to provide *positive reinforcement* at all times. Please consult the **2017 Coaching Handbook** for more information.
7. Parent Volunteers may be asked to assist the *coach support team* with responsibilities outside of direct coaching service to the best of their ability, including communication with other parents and community members who may have questions about the class or organization.
8. Parent Volunteers are *welcome to bring and carry their own golf clubs*, but these are to be used primarily for demonstration. During course play, please follow the directives of the Head Coach(es). These may include playing with a group, or merely observing and assisting players with the lesson.
9. As parents and coaches, Parent Volunteers have a unique and important role, and our organization can benefit greatly from your participation. Therefore, we ask that you provide any feedback that may help us provide a better experience for you and our players. This can be directly with staff, Head Coach(es), Program Director, Volunteer Director, or the chapter office.

I have read, understood, and agree to all conditions of the Parent Volunteer Handbook: _____
Initial / Date